
The Canadian Boiler and Machinery Underwriters' Association

L'Association Canadienne des Assureurs Bris des Machines

To all Engineering Committee Members of the CB&MUA



Minutes of Meeting

An Engineering Committee Members Meeting of The Canadian Boiler & Machinery Underwriters' Association was held on Tuesday, March 26, 2019, at AVIVA's Head Office, 100 King Street West, Suite 4800, Toronto, Ontario, M5X 1C7, to consider the following agenda:

Present:

AVIVA (Ishtiaq Tarar, Chairperson)	Intact (Lawrence Graham, Vice-Chairperson)
BI&I (Andrew Rerak)	RSA (Yan Huang)
Chubb (Jacques O'Brien & Karl E. Butler)	Sovereign (Robert Sylvester)
CNA (Vish Kailey)	Zurich (Constantin Tigleanu)
FM Global (Cyril Budhram)	

Regrets: Allianz and AXA XL

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- ITEM 1 Welcome & Meeting Call to Order:**
The Chairperson (Ishtiaq Tarar) welcomed all the attendees in the meeting room. The Engineering Committee Members' meeting was called to order at 9:00 a.m. sharp.
- ITEM 2 Attendance and any Change to the list of Representatives/Alternates:**
Nine (9) Engineering Committee Members were present at this meeting, with three (3) regrets, as shown above. There was no change required to the list of the Engineering Committee Members' Representatives and/or Alternates.
- ITEM 3 Reading and/or Acknowledgement of the Antitrust Statement:**
All the attendees (as shown above), were made aware of the CB&MUA Antitrust Statement. The Antitrust Statement wasn't read, but was however acknowledged and signed by all the attendees. (See attached)
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CB&MUA - Antitrust
Statement - Engineer
- ITEM 4 Review & Approval of this "Notice of Meeting/Agenda":**
Lawrence Graham moved a motion, seconded by Cyril Budhram, to approve the Notice of Meeting/Agenda, as presented. All in favour, the motion carried. (See attached)
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CB&MUA -
Engineering Committe
- ITEM 5 Review & Approval of the Minutes of the Engineering Committee Members' Meeting held on December 7th, 2018:**
Jacques O'Brien moved a motion, seconded by Robert Sylvester, to

approve the Minutes of Meeting, as presented. All in favour, the motion carried. (See attached).



CB&MUA -
Engineering Committee

ITEM 6

Review and discuss the Blanket Group definitions, as requested by the CB&MUA Reference Committee (Andrea Powell, the Chairperson of the Reference Committee, to phone in at 9:30 am to clarify):

As agreed, Andrea Powell, Chairperson of the Reference Committee, phoned in to explain what's needed from the Engineering Committee with request to the attached Blanket Group descriptions. The main focus of the request deals strictly with the "Definition of Objects", and to please ignore the "Definition of Accident" and "Special Provisions" sections of the submitted document. These Definitions of Objects are very old and they need to be brought up to today's standards. In conclusion, it was agreed that the Reference Committee would prioritize and pick out three (3) Blanket Groups, convert them into a Word document and then submit them to the Engineering Committee, at least one month prior to their next meeting, now scheduled for June 12, 2019. In the interim, the Reference Committee will pick out three (3) more Blanket Group Descriptions, convert them into a Word document and then send a copy to the Chairperson of the Engineering Committee, one month prior to their next meeting, to be held sometime in September, 2019 (meeting date to follow).



CB&MUA - Blanket
Group Definitions @ 1

ITEM 7

Open Discussion on the Fernie's Investigation Report (see attached):

For those of you who missed the results of the investigation of the Ammonia Release incident at Fernie Memorial Arena, in BC. Attached you will find a forty one page document dated July 25, 2018, and completed by Technical Safety BC, on the behalf of the Province of British Columbia. This incident happened on October 17, 2017, where three people, exposed to ammonia gas, lost their lives. Many recommendations came out from this investigation. The TSSA and many other Technical Safety Authorities in Canada, are still looking very closely at these recommendations, and will, sooner than later, implement changes and recommendations, as needed, in order to avoid any other incidents of this nature.



Frenie -
Investigation Report

ITEM 8

Any New Business:

-Does the Engineering Committee still need Mike Adams (Director, Boilers & Pressure Vessels & Operating Engineers), to attend all our meetings? At first, there was a motion by Jacques O'Brien, seconded by Cyril Budhran to either:

(a) Create a Sub-Committee that would meet with the TSSA, as needed, and report back to the Engineering Committee: or

(b) Setup TSSA meetings after the adjournment of the Engineering Committee meetings. These meetings would most likely take place in the afternoon, and at the time of this meeting, nobody knew about Mike Adams' availability, whether mornings or afternoon meetings would work better for him.

In conclusion, it was decided that the Engineering Committee should meet with both Mike Adams and Joshua Sorman, Team Leader, Certification & Examinations, to better understand the frustration to have COI's issued by the TSSA. Many questions to Mike Adams were left unanswered, when dealing with ROI's and COI's.

ITEM 9**Jurisdictional Updates:****(a) Régie des Bâtiments du Québec (see attached document);**

Due to lack of time, this topic has been added to our parking lot for the next Engineering Committee Members meeting (see date below).

(b) TSSA Updates: (Mike Adams, Director Boilers & Pressure Vessels and Operating Engineers, to present at 10:30 am):

At 10:30 am sharp, Mike Adams showed up for his quarterly TSSA updates on the following topics:

(i) ROI's Submissions & COI's Expiry Assessment at Feb 1, 2019:

On Monday, March 25, Mike Adams sent an email to all the Engineering Committee Members, with a fresh update at February 1, 2019, broken down by all the Insurers. Needless to say that many Insurers were not very happy to share their results with the other Insurers. The following terms were used:

- Raw: Initially submitted list of objects + expired COI's at Dec 2018;
- Owned: Insurers retained objects for inspection after the cleanup;
- Disowned: Objects from the initially submitted list, gone to another Insurer.

In a nutshell, 2,143 new ROI's submitted over the December-January time period and 6,479 newly expired COI's over the July - January time period, but Insurers have updated 4,881 expired COI's with current dates. Mike Adams promised to get back to each individual Insurer with their individual reports.

The required ROI's template is being modified to include the following information:

- Owner/Operator Contact Name;
- Owner/Operator Email Address;
- Owner/Operator Phone Number;
- Serial Number;
- CRN Number
- also update the installation address field from "Postal Code Only" to "Installation Address" (complete Canada Post address)

ROI's not to be submitted if pressure object is unsafe to operate. Failed inspections are to be reported to Customer Service with the

Insured's Name, Address and description of the problem(s). Mike Adams also talked about a Risk Reduction Group. More to come on this topic.

A question was asked about table top sterilizers a/o small vertical ones, with quick opening devices, with their own internal heater, if whether or not they are a vessel or a boiler? If it's a low pressure vessel, neither CRN nor inspection is required. If high pressure, the code applies.

Finally, the TSSA will be stopping, trying to validate invalid data and will, instead, return invalid data back to its source. Mike Adams also talked about more communication is imminently forthcoming, including another CEO-to-CEO letter, like the one he sent in May 2018.

(ii) Insurers audit:

The TSSA will notify the Insurer thirty (30) days in advance of the upcoming TSSA Audit. There is a procedure in place by the TSSA to that effect. The first one was completed with FM Global, and it went very well, with some minor adjustments required.

ITEM 10 Closing Remarks and Setting the Date for the Next Meeting:

- The Chairperson (Ishtiaq Tarar) thanked all the attendees for their feedback and participation;
- The next meeting is scheduled for Wednesday, June 12, 2019, at AVIVA's Head Office. A copy of the Notice of Meeting\Agenda will be provided in due course. Please mark your calendar accordingly.

ITEM 11 Adjournments:

Constantin Tigleanu made a motion to adjourn this meeting, seconded by Jacques O'Brien. The motion carried.

Meeting adjourned at: 12:15 pm

Please note that these "Minutes of Meeting" will be approved at the next Engineering Committee Members' meeting.

Respectfully submitted,

Ishtiaq Tarar
Chairperson of the Engineering Committee
Canadian Boiler & Machinery Underwriters' Association

Jean-Guy Turmel
Executive Secretary
Canadian Boiler & Machinery Underwriters' Association

March 26, 2019

PARKING LOT (Topics for next meeting):

- Three (3) Blanket Group Descriptions to be worked upon, to be submitted by the Reference Committee, in a Word document;
- Jurisdictional updates for "Régie des Bâtiments du Québec".
(See attached document at February 21, 2018)



Quebec Regulation
Pressure Installations