
The Canadian Boiler and Machinery Underwriters' Association

L'Association Canadienne des Assureurs Bris des Machines

To all Executive Committee Members of the CB&MUA

Minutes of Meeting

An Executive Committee Members' Meeting of The Canadian Boiler & Machinery Underwriters' Association was held on Wednesday, December 13th, 2017, in the main Board Room of The Sovereign, One York Street, Suite 1400, Toronto, Ontario, to consider the following agenda:

Attending:

AVIVA (Jeff Soobramanie)	Northbridge (Fred Muldowney-Brooks)
BI&I (Kavita Ramcharan)	RSA (Brian Wallace)
Chubb (Suet Chan, Vice-Chair & Treasurer)	Sovereign (Michel Rivard, Chairperson)
FM Global (Allan Zack)	XL Catlin (Brian Strain)
Intact (Nicole Leblanc)	

Absent: Allianz, Gen Re, Travelers and Zurich.

ITEM 1.

Welcome and Meeting Call to order:

The Chairperson (Michel Rivard) welcomed all the attendees in the meeting room and on the phone. The meeting was called to order at 9:30 a.m. sharp.

ITEM 2.

Attendance and Confirmation of Quorum:

With nine (9) Executive Committee Members attending, it was ascertained that a quorum of the Association Members was reached, and this in accordance with the Association's Constitution & By-Laws.

ITEM 3.

Reading a/o Acknowledgement of the Antitrust Statement:

Attached you will find a copy of the CB&MUA Antitrust Statement duly signed and/or acknowledged by all the participants.



CB&MUA - Antitrust
Statement - Executive

ITEM 4.

Approval of the Minutes of the Executive Committee Meeting held on October 4th, 2017:

Brian Wallace moved, seconded by Fred Muldowney-Brooks that the Minutes of the Executive Committee Members' Meeting, held on Wednesday, October 4th, 2017, are approved, as presented. All in favour. The Motion carried unanimously. (See copy attached).



CB&MUA - Executive
Committee - Approve

ITEM 5.

Review & Approval of Remaining Phase 1 Wordings Submitted by the Reference Committee:

The following wordings were presented to all the attendees for their comments (if any) and their final approval:

Policy Declarations:

A motion was made by Suet Chan and seconded by Fred Muldowney-Brooks to approve this form, as presented. All in favour. The motion carried unanimously. (See copy attached);

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Insuring Agreement:

A motion was made by Michel Rivard and seconded by Brian Wallace to approve this wording, as presented. All in favour. The motion carried unanimously. (See copy attached);

Policy Conditions:

A motion was made by Fred Muldowney-Brooks and seconded by Brian Wallace to approve this wording, as presented. All in favour. The motion carried unanimously. (See copy attached);

Definition of Object, excluding Production Machine:

A motion was made by Suet Chan and seconded by Michel Rivard to approve this definition, as presented. All in favour. The motion carried unanimously. (See copy attached);

Definition of Object, including Production Machine:

A motion was made by Fred Muldowney-Brooks and seconded by Brian Wallace to approve this definition, as presented. All in favour. The motion carried unanimously. (See copy attached);

Definition of Accident:

A motion was made by Michel Rivard and seconded by Suet Chan to approve this definition, as presented. All in favour. The motion carried unanimously. (See copy attached);

Schedule Form:

A motion was made by Brian Wallace and seconded by Fred Muldowney-Brooks to approve this new form, as presented. All in favour. The motion carried unanimously. (See copy attached);

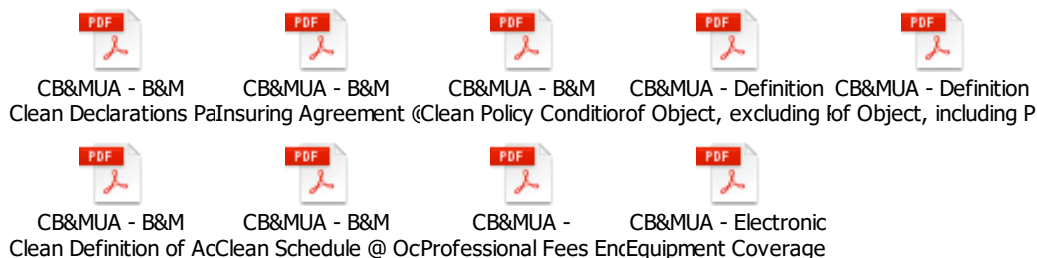
Professional Fees Endorsement:

A motion was made by Brian Wallace and seconded by Jeff Soobramanie to approve this endorsement, as presented. All in favour. The motion carried unanimously. (See copy attached); and

Electronic Equipment Coverage Endorsement:

A motion was made by Suet Chan and seconded by Jeff Soobramanie to approve this endorsement, as presented. All in favour. The motion carried unanimously. (See copy attached).

When finalized, both the Hazardous Substances and the Deductible Endorsements will be submitted and approved at the next Executive Committee Members meeting.



ITEM 6. Presentation of Phase 2 Wordings Proposal (Julie Grenier & Harvey Kenworthy, respectively Chair and Vice-Chair of the Reference Committee):
 Julie Grenier proceeded with her request for clear guidance and instructions for Phase 2 of the Reference Committee's wording review, which will be led by Harvey Kenworthy and the continued contribution of the Wording Working Group consisting of Julie Grenier (Chubb), Andrea Powell (Sovereign) and Mark Rolfe (Northbridge). Iain Stewart (AVIVA) will be joining the group in 2018. Attached you

will find a copy of the "Proposed Changes for Phase 2", to which the Executive Committee, agreed/disagreed and/or commented on, for your information. The remaining part of the proposed changes, from Item 6 "Other Insurance" and beyond, will be addressed at the next Executive Committee Members meeting, in February 2018.



CB&MUA - Phase 2
Proposal Agreement t

The Chairperson of the Reference Committee also proposed the following to the Executive Committee Members:

(1) Blanket Group Descriptions:

The Reference Committee recommends that the Executive Committee ask the Engineering Committee to review the Blanket Group Descriptions for accuracy, and to update them, if needed. They also recommend that the updated Blanket Group Descriptions to be posted on the CB&MUA website. The Blanket Group Descriptions would be helpful to the CB&MUA Members when drafting an Endorsement (e.g. Deductibles, Exclusions etc), pertaining to specific Objects; and

(2) A Wording Working Group at the Executive Committee Level:

The Reference Committee recommends that the Executive Committee creates its own Wording Working Group, perhaps drawing from the pool of Equipment Breakdown Underwriting, Claims & Reinsurance retirees, for a thorough review of the wordings submitted by the Reference Committee. Alternatively, the selected individuals could attend the Reference Committee's Wording Working Group meetings.

ITEM 7. Update on Finance (Suet Chan, Vice-Chair & Treasurer):

Suet Chan confirmed that all the Members are up-to-date with their annual dues. The CB&MUA is in good shape with close to \$36,000 in the bank, thanks to the AEIC \$10,000 plus contribution, following this year's very successful "Annual Engineering Insurance Conference", held on October 5th, 2017, at the Vantage Venues in Toronto.

ITEM 8. TSSA New Regulation / Communication Response (Michel Rivard):

The new Provincial Regulations dealing with the TSSA were once again a very hot topic at this meeting. Both Kavita Ramcharan and Martin Lee who attended the last TSSA meeting held on Thursday, December 7th, 2017 (Minutes of Meeting not readily available), brought the attendees up-to-date on the latest developments. At this point in time, the TSSA asked all the Insurers to submit a list of all certifiable pressure vessels, broken down by inspection frequency, and this, at the latest December 14th, 2017. Upon receipt of the said lists of certifiable objects from the Insurers, the TSSA will assign a "Unique Identifier Number" (UIN), to the said pressure objects. Still not defined is how this information will be passed back to the Insurer of the said objects by the TSSA. According to Mike Adams, a more accurate number of certifiable objects, broken down by year, will allow them to fine tune the presently proposed \$70-\$75 fee per object. The access, by the Insurers, into the TSSA's database of certifiable objects, was a very hot topic. However, the TSSA confirmed that this is not part of their present plan and/or objectives.

With the upcoming changes to the TSSA BPV Regulations, the Executive Committee discussed again about putting together an article to post on our website. The Chair of the Engineering Committee was asked to prepare a paragraph or two on this topic, to post on the CB&MUA website. We understand

that the TSSA will be coming up with a communication package, to be released sometime in March 2018, outlining all the changes that will take place in the Provincial Regulations, including the fee per certifiable object. The said package should clearly explain how the new system will work along with the procedures for the object owners not to only obtain a Certificate of Inspection (COI), but also how to pay for the said COI's. This communication package will come out four (4) months prior to the introduction of the changes, with an anticipated and aggressive effective date of July 1, 2018. For your information, attached you will find a copy of the TSSA's Minutes of Meeting held on November 23rd, 2017 at their Head Office.



BPV COI Industry
Advisory Meeting - Fi

ITEM 9.**Update from the Engineering Conference (Nicole Leblanc):**

Nicole Leblanc provided an update on the 44th Annual Engineering Insurance Conference (AEIC), which was held on Thursday, October 5th, 2017, at Vantage Venues. Nicole confirmed the number of attendees at 113, broken down as 94 paid and 19 free (new this year for sponsorships, guest speakers and volunteers). Everything went according to their budget, which is now showing a surplus of \$10,000.00 plus. This year, the attendance fee was increased to \$250.00 from \$200.00. After comparing the AEIC to other annual conference, it was agreed that all the attendees were getting for their money's worth and more. For the record, there were no complaints about this year's increase in the attendance fee. The plan for the 2018 AEIC is to stay with Vantage Venues. The 45th AEIC will take place on October 4th, 2018. A save the date email should follow very shortly. Sovereign sponsored the coffee, 30 Forensic Engineering sponsored the cocktail hour, and MDD Forensic Consultants and Northbridge provided a general sponsorship. The committee will look at the benefit of the AEIC providing RIBO hour credits. This year, five (5) participants requested RIBO credits, at a cost to us of \$100.00 (\$20 per RIBO Certificate). The first AEIC meeting is scheduled for the middle of January 2018. A copy of their Minutes of Meeting has been requested and will be posted on our website.

At this year's AEIC, a glass award was presented by the Chairperson of the Executive Committee to Michael Storey for all his years of dedication as the Chairperson of this Conference. The cost of this glass award came out of the CB&MUA's budget.

ITEM 10.**Any Other Business:**

There was no other business.

ITEM 11.**Closing remarks and date of the next Executive Committee Members' Meeting:**

The Chairperson thanked all the attendees for their participation to this Executive Committee Members' meeting. The date of the next Executive Committee Members' meeting is scheduled for Wednesday, February 14th, 2018, following the Annual General Meeting.

Meeting adjourned at: 12:00 noon

Michel Rivard
Chairperson of the Canadian Boiler & Machinery Underwriters' Association

Jean-Guy Turmel
Executive Secretary of the Canadian Boiler & Machinery Underwriters' Association

December 13th, 2017