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# The Canadian Boiler and Machinery Underwriters' Association

## L'Association Canadienne des Assureurs Bris des Machines

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To all Engineering Committee Members of the CB&MUA

### Minutes of Meeting



An Engineering Committee Members Meeting of The Canadian Boiler & Machinery Underwriters' Association was held on Friday, December 7th, 2018, at AVIVA Office, 100 King Street West, Suite 4800, Toronto, Ontario, M5X 1C7, to consider the following agenda:

**Present:**

AVIVA (Ishtiaq Tarar) Chairperson  
BI&I (Andrew Rerak)  
Chubb (Jacques O'Brien & Karl Butler)  
FM Global (Cyril Budhram)

Intact (Lawrence Graham) Vice-Chair  
RSA (Frank Zhang and Yan Huang)  
Sovereign (Puneet Gupta)  
Zurich (Constantin Tigleanu)

**Regrets:** Allianz, CNA and XL Catlin

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- ITEM 1      Welcome & Meeting Call to Order:**  
The Chairperson (Ishtiaq Tarar) welcomed all the attendees in the meeting room. The Engineering Committee Members' meeting was called to order at 9:00 a.m. sharp.
- ITEM 2      Attendances, Membership and Confirmation of Attendees:**  
With eight (8) Engineering Committee Members present, out of eleven (11), the majority of attendees was definitely confirmed.
- ITEM 3      Reading and/or Acknowledgement of the Antitrust Statement:**  
All the attendees, as shown above, were made aware of the CB&MUA Antitrust Statement. The Antitrust Statement wasn't read, but was however acknowledged and signed by all the attendees. (See attached)
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CB&MUA - Antitrust  
Statement - Engineeri
- ITEM 4      Review & Approval of the "Notice of Meeting/Agenda":**  
A motion was made by Andrew Rerak and seconded by Cyril Budhram, to approve the Notice of Meeting/Agenda, as presented. All in favour, the motion carried unanimously. (See attached)
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CB&MUA -  
Engineering Committe
- ITEM 5      Review & Approval of the Minutes of the Engineering Committee Members' Meeting held on September 18th, 2018:**  
A motion was made by Lawrence Graham, and seconded by Jacques O'Brien to approve the Minutes of Meeting, as presented, with some minor corrections made. All in favour, the motion carried unanimously. (See attached).

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CB&MUA -  
Engineering Committee

**ITEM 6      Review and discuss the Blanket Group definitions (see attached), on the request of the CB&MUA Reference Committee:**

For maximum efficiency in the process of revising the submitted Blanket Group Descriptions, Jacques O'Brien made a motion, seconded by Cyril Budhran, to ask the Chairperson of the Reference Committee to make a short presentation, at their next meeting, on their expectations and timeline from the Engineering Committee. All in favours, the motion carried unanimously.



Blanket Group  
Definitions.pdf

**ITEM 7      Open Discussions:**

Lawrence Graham mentioned the Fernie Memorial Arena's ammonia release incident, in Fernie, BC, that caused three fatalities. This incident happened on October 17, 2017. Attached you will find a copy of the investigating report, submitted on July 25, 2018, with the full sequence of events, for your information. Many recommendations came out from this investigation. The TSSA and many other Technical Safety Authorities in Canada, are looking very closely at these recommendations, and will implement changes and recommendations, as needed, in order to avoid any other incidents of this nature.

NOTE: I had to delete the copy of the investigation report, which was rejected by my internet provider, due to its size. I believe that all the attendees should have a copy by now. Sorry!

**ITEM 8      Any New Business:**

- No new business due to time constraints. However, the Chairperson asked if all the Engineering Committee Members were in favour of having TSSA's Mike Adams, Director, Boilers & Pressure Vessels & Operating Engineers, invited to provide the latest updates on what's going on at the TSSA. With all the changes and delays encountered, the answer was unanimously, yes. However, there was a motion put forward by Jacques O'Brien, seconded by Cyril Budhran, for the Engineering Committee to go back to engineering activities only. An Engineering Sub-Committee should be created to deal solely with getting updates on jurisdictional activities from the TSSA (Mike Adams), and from any other jurisdictions for that matter. The Engineering Sub-Committee will then present its findings to the Engineering Committee Members' meeting, at their next scheduled meeting. All in favours, the motion carried unanimously.

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**ITEM 9.**

**Jurisdictional updates:**

**a) TSSA Updates:** Mike Adams provided a copy of the latest Bi-Weekly TSSA & Insurers PowerPoint presentation, of the meeting held on Thursday, December 6th, 2018. Mike Adams wanted a knee jerk reaction from the Engineering Committee Members, on the percentage of expired COIs, broken down by Insurer...which he did. It appears that a lot of cleanups need to be done. Mike Adams promised that a copy of the outstanding COI's, will be submitted to each Insurer with the mandate to bringing that list up-to-date, copy of which should be submitted to the TSSA. (See attached).



CB&MUA - Bi-Weekly  
TSSA-Insurers Meetin

Also attached, is a copy of "Accent Refrigeration System" PowerPoint presentation of November 28th, 2018, on the Fernie Memorial Arena incident of October 17, 2017. Also attached, is a copy of Mike Adams' PowerPoint presentation to the "Ontario Recreation Facilities Association", at their December 5th, 2018 meeting, for our information.



CB&MUA - ORFA  
Presentation - Fernie



CB&MUA - ORFA  
TSSA Presentation - E

**b) RBQ Updates:** It appears to be many updates from the RBQ. However, all this information is provided in French on their website. The Chairperson will look into having all this information translated in English, and ready for the next Engineering Committee Members' meeting.

**ITEM 10**

**Closing Remarks and Setting the Date for the Next Meeting:**

- The Chairperson (Ishtiaq Tarar) thanked all the attendees for their participation and feedbacks;
- The next meeting is scheduled for Tuesday, March 26, 2019, at AVIVA Office. A copy of the Notice of Meeting\Agenda will be provided in due course. Please mark your calendar accordingly.
- A reminder was made that an "Annual Activity Report" should be prepared and presented at the Executive Committee Members' Annual General Meeting, to be held on Thursday, February 14th, 2019; and
- The annual festive lunch followed this meeting, at Jump restaurant, on Wellington Street, Toronto, Ontario.

**ITEM 11**

**Adjournment:**

Lawrence Graham made a motion to adjourn this meeting, seconded by Puneet Gupta.

Meeting adjourned at 10:40 a.m., to allow Mike Adams, Director, Boilers & Pressure Vessels & Operating Engineers, to proceed with his updates, and this, until 12:00 p.m.

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**Respectfully submitted,**

**Ishtiaq Tarar  
Chairperson of the Engineering Committee  
Canadian Boiler & Machinery Underwriters' Association**

**Jean-Guy Turmel  
Executive Secretary of the CB&MUA**

**December 7, 2018**