
The Canadian Boiler and Machinery Underwriters' Association
L'Association Canadienne des Assureurs Bris des Machines

To all Engineering Committee Members of the CB&MUA

Minutes of Meeting

An Engineering Committee Members' Meeting of The Canadian Boiler & Machinery Underwriters' Association was held on Tuesday, September 22, 2020, by Microsoft Teams and Telephone, to consider the following agenda:

Present :

Allianz (Ipsita Ranjan)
AVIVA (Scott McRiner)
Chubb (Andre Gagnon)
CNA (Vish Kailey)
FM Global (Harvey Eng)
HSB BI&I (Andrew Rerak)
Intact (Kevin Hawes, Chairperson)
RSA (Yan Huang)
Sovereign (Robert Sylvester)
Zurich (Constantin Tigleanu)

Regrets: Axa XL Insurance

ITEM 1. Welcome & Meeting Call to Order:

The Chairperson (Kevin Hawes) welcomed all the attendees on-line and on the phone. The Engineering Committee Members' meeting was called to order at 10.08 a.m..

ITEM 2. Attendance, Membership and Confirmation of Attendees:

Ten (10) Engineering Committee Members were present at this meeting, including two alternate members attending, with one regrets, as shown above.

ITEM 3. Reading and/or Acknowledgement of the Antitrust Statement:

All the attendees (as shown above), were made aware of the CB&MUA Antitrust Statement. The Antitrust Statement wasn't read for the attendees, but was however acknowledged by all the attendees. (See attached)



CBMUA-Engineering Committee Anti-Trust Statement September 22, 2020.pdf

ITEM 4. Review & Approval of the Notice of Meeting/Agenda:

Andrew Rerak moved a motion, seconded by Harvey Eng, to approve the Notice of Meeting/Agenda, with the following additions: an update on the B51/52 Committee meeting will be provided by Yan Huang under Open Discussion and the change to the Agricultural Exemption will be discussed under New Business . As all were in favour, the motion carried unanimously. (See amended Noticed attached)



CBMUA -
Engineering Committ

ITEM 5. Review & Approval of the Minutes of the Engineering Committee Members' Meeting held on June 16, 2020:

Yan Huang moved a motion, seconded by Andrew Rerak, to approve the Minutes of Meeting, as amended for spelling of member's name. As all were in favour, the motion carried unanimously. (See attached)



CB&MUA - Engineering Committee - MoM - June 16, 2020 amended.pdf

ITEM 6. Jurisdictional updates:

a) TSSA Updates;

- Discussion on proposed TSSA's Two-Process Solution (New Form-Request for UID)



Form_Request for or Instructions_Request
Update to UID.pdf for UID.pdf

Discussions will continue with insurers to simplify, by removing unnecessary information, as was stated at the TSSA monthly meeting held on Thursday July 23, 2020. Kevin Hawes will ask for an update at the TSSA monthly meeting on Thursday September 24, 2020 and will clarify what is meant by the "Two Process Solution"

- TSSA's Direction to insurers re: COVID-19

Michelle Williamson of the TSSA replied to this question as follows:

There have not been any targeted, COVID-specific communications distributed to customers. TSSA's communication efforts are as follows:

- *The COVID policy and guidance on the TSSA website is the main document. This document is emailed to a few thousand recipients who have subscribed to get news updates from TSSA. We also have shared the policy on social media, including having it pinned to the top of our LinkedIn page. Inspectors have been pointing customers to the website as appropriate during their inspections.*
- *Some of our form letters (invoices, expiry notices, etc.) have had a sentence added advising customers to contact us if they are having difficulty as a result of COVID (payment, renewal).*

- COI Expiry Letters to BPV owners/operators: – no comments

b) RBQ Updates: - no changes

ITEM 7. Review of comments (forwarded July 27th, 2020) to Executive Committee Chairperson (as requested) prior to their meeting August 12, 2020:

The chair reviewed the response he sent to the Executive Committee with the members.

- The **UID forms and excel sheets** are still being worked out between insurance companies and the TSSA; insurance representatives completed a monthly based discussion on July 23rd, by which the modified excel form for bundle UID submittals was discussed and debated for its required information and time required to produce the data for the TSSA. This is still a work in process...
- **The TSSA (as you are aware) have sent AIA a notice to resume jurisdictional in-service inspections** and to bring our internal SOP, s in line with the pandemic situation; i.e. especially with PPE` s. Their letter was direct and referenced possible audit consequences of non-compliance.
- Last Friday insurance companies learnt via an **Ontario Ministry advisory that the exemption for agricultural equipment (risk) would be revoked effective July 1, 2021**. Details will evolve on this measure...

ITEM 8. Review of the blanket group definitions (BGD) on the request of CBMUA Reference Committee:

- Review and discussion (as deferred from June 2020 meeting);

As the committee is still awaiting feedback from reference committee Yan Huang motioned and Harvey Eng seconded that this item be moved to next meeting. As all were in favour, the motion carried unanimously.

ITEM 9. Open Discussion:

Yan Huang provided an update from the recent B51 and B52 Committee Meetings.

Please note that these are not official meeting minutes from the Technical Committees of CSAB51 and B52, but details based on Yan's meeting notes. **It is only for CB&MUA Engineering Committee members' interest.**



2020 August
CSAB51&52 August ↑

ITEM 10. Any New Business:

All members should have received official notice that the Ontario Agricultural exemption will no longer be in effect as of July 20, 2021. On September 21, 2020 a summary of this change with FAQ's, were sent out by the TSSA. The ensuing discussion raised with the following questions:

- Where did they come up with the dates for resolution of issues?
- Confirm the TSSA will carry out first inspections before insurance inspections commence.
- Will the owners be required to be inspected but required to have a licenced operator or will the operators be regulated under the Operating Engineering Act?
- Will there be any discussions with Insurers?

The Chair will send a letter off today to the TSSA with to give them a heads up on these questions for the scheduled meeting on Thursday. It was also noted the TSSA has asked owners to supply equipment lists by March 1, 2021.

ITEM 11. Closing Remarks: Kevin Hawes thanked the Committee for their participation. The next meeting date was set as **Wednesday, December 16, 2020 at 10:00 a.m.** in person or on-line as the situation will allow.

ITEM 12. Adjournment: Andrew Rerak made a motion to adjourn. It was seconded by Robert Sylvester. As all were in favour, the meeting adjourned at 11:33 a.m.

Respectfully submitted,

**Kevin Hawes
Chairperson of the Engineering Committee
Canadian Boiler & Machinery Underwriters' Association**