
The Canadian Boiler and Machinery Underwriters' Association
L'Association Canadienne des Assureurs Bris des Machines

To all Engineering Committee Members of the CB&MUA

Minutes of Meeting

An Engineering Committee Members' Meeting of The Canadian Boiler & Machinery Underwriters' Association was held on Wednesday December 16, 2020, by Microsoft Teams and Telephone, to consider the following agenda:

Present:

AVIVA (Scott McRiner & Ishtiaq Tarar)
Chubb (Jacques O'Brien)
CNA (Vish Kailey)
HSB BI&I (Kavita Ramcharan) left meeting at 10:30
Intact (Kevin Hawes, Chairperson & Maz Dolatnia)
RSA (Frank Zhang & Yan Huang)
Sovereign (Robert Sylvester)
Zurich (Constantin Tigleanu)

Regrets: Allianz, Axa XL Insurance, FM Global

ITEM 1. Welcome & Meeting Call to Order:

The Chairperson (Kevin Hawes) welcomed all the attendees on-line and on the phone. The Engineering Committee Members' meeting was called to order at 9:37 a.m.

ITEM 2. Attendance, Membership and Confirmation of Attendees:

Eleven (11) Engineering Committee Members were present at this meeting, including two alternate members, with three regrets, as shown above.

ITEM 3. Reading and/or Acknowledgement of the Antitrust Statement:

All the attendees (as shown above), were made aware of the CB&MUA Antitrust Statement. The Antitrust Statement wasn't read for the attendees but was however acknowledged by all the attendees. (See attached)



CB&MUA - Antitrust
Statement - Engineer

ITEM 4. Review & Approval of the Notice of Meeting/Agenda:

Jacques O'Brien moved a motion, seconded by Ishtiaq Tarar, to approve the Notice of Meeting/Agenda. As all were in favor, the motion carried unanimously. (See Notice attached)



CBMUA -
Engineering Committ

ITEM 5. Review & Approval of the Minutes of the Engineering Committee Members' Meeting held on September 22, 2020:

Yan Huang moved a motion, seconded by Kavita Ramcharan, to approve the Minutes of Meeting of September 22, 2020. As all were in favour, the motion carried unanimously. (See attached)



ITEM 6. Jurisdictional updates:

a) TSSA Updates;

- Discussion on proposed TSSA's *Two-Process Solution* (New Form-Request for UID)



Form_Request for or
Update to UID.pdf



Instructions_Request
for UID.pdf



UID
Requests_Process FI

Discussion included: There are issues with upload bundles. Many requests are outstanding since spring. TSSA said they are working on it, trying to hire more staff etc. It will take some time to resolve. Members will be asking the TSSA at their meeting tomorrow when it will be resolved. Clients are still getting notices about delays in inspection. TSSA to soften this automated letter by adding a footnote saying to contact the TSSA if the client has an issue with the delay. UID should be put on letter. Portal for RIO's has been fixed.

- Recap of TSSA Insurer meeting minutes (November 27th, 2020)



TSSA insurer call
minutes 27 nov 2020

- CAD document December 1, 2020



BPV-CAD-Nov-26-20BPV-
20.pdf



CAD-Posting-
Summary-V2-.pdf

b) RBQ Updates:
No updates including on Covid.

ITEM 7. Review of the blanket group definitions (BGD) on the request of CBMUA Reference Committee:

- Review and discussion on response from Chair- reference committee on moving forward review of BGD as per attached email.
- The feedback received so far is exactly what the reference committee is looking for.
- Suggest we look at the next section of the wording in the spring meeting. Allocate half an hour to this issue. The Chair will circulate the document in advance of the meeting



BG objects - email
ref comm- 10 nov 20

ITEM 8. Open Discussion: None

ITEM 9. Any New Business:

The Executive Committee communicated that in lieu of Christmas lunches, which the pandemic has made impossible, the CB&MUA will be making donations to the United Way and The Salvation Army Toys for Tots charities to help families affected by the pandemic celebrate the holidays.

Jo-Anne Burns reminded anyone who is involved with a subcommittee that the Annual General Meeting is February 10, 2021 and reports from their respective committees will need to be submitted to the Chair of the Executive Committee, Mathieu Larif, in advance of the meeting.

ITEM 10. Closing Remarks and Setting the Date for the Next Meeting:

Kevin Hawes thanked the Committee for their participation and Jo-Anne Burns for her help and wished everyone a safe and happy holiday. The next meeting date was set as **Wednesday, March 24, 2020 at 9:30 a.m.** on-line.

ITEM 11. Adjournment:

Robert Sylvester made a motion to adjourn. It was seconded by Yan Huang. As all were in favour, the meeting adjourned at 10:47 a.m.

Respectfully submitted,

**Kevin Hawes
Chairperson of the Engineering Committee
Canadian Boiler & Machinery Underwriters' Association**