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**The Canadian Boiler and Machinery Underwriters' Association**  
**L'Association Canadienne des Assureurs Bris des Machines**

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**To all Executive Committee Members of the CB&MUA**

**Minutes of Meeting**

An Executive Committee Members' Meeting of The Canadian Boiler & Machinery Underwriters' Association was held on Thursday, May 18th, 2017, in the main Board Room of The Sovereign, One York Street, Suite 1400, Toronto, Ontario M5J 0B6, to consider the following agenda:

**Attending:**

AVIVA (Jeff Soobramanie)	Sovereign (Michel Rivard, Chairperson)
BI&I (Brian Storey - phoned in)	Travelers (Derek Stewart-phoned in)
Chubb (Suet Chan, Vice-Chairperson & Treasurer-phoned in)	
Intact (Nick Cinotti - phoned in)	XL Catlin (Jimmy Tran-phoned in)

**Absent:** Allianz, FM Global, Gen Re, Northbridge, RSA and Zurich.

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**ITEM 1. Welcome and Meeting Call to order:**  
The Chairperson (Michel Rivard) welcomed all the attendees in the meeting room and on the phone. The meeting was called to order at 1:00 p.m. sharp.

**ITEM 2. Attendance and Confirmation of Quorum:**  
With seven (7) Executive Committee Members attending, it was ascertained that a quorum of the Association Members was reached, and this in accordance with the Association's Constitution & By-Laws.

**ITEM 3. Reading a/o Acknowledgement of the Antitrust Statement:**  
The Antitrust Statement was acknowledged by all the Members in the meeting room and on the phone. The form was then completed by the Corporate Secretary, on the behalf of all the attendees on the phone and the Executive Committee Members present in the meeting room. (See copy attached).



CB&MUA - Antitrust  
Statement - Executiv

**ITEM 4. Review & Approval of the Notice of Meeting/Agenda:**  
Jeff Soobramanie moved, seconded by Derek Stewart, that the "Notice of Meeting/Agenda" be approved, as presented. All in favour. The motion carried unanimously. (See copy attached).



CB&MUA - Executive  
Committee - NoM - Ac

**ITEM 5. Review & Approval of the Minutes of the Executive Committee Members' Meeting held on February 13th, 2017:**

Jeff Soobramanie moved, seconded by Suet Chan that the Minutes of the Executive Committee Members' Meeting, held on Monday, February 13th, 2017, be approved as presented. All in favour. The Motion carried unanimously. (See copy attached).



CB&MUA - Executive  
Committee - Approve

**ITEM 6. Update on Finance / Website (Suet Chan, Treasurer):**

- Michael Storey and Suet Chan closed the AEIC bank account. The balance remaining in that bank account (\$10,724.47) was added to the CB&MUA bank account for a total of \$37,334.24;
- Three (3) Committee Members are late in paying their annual dues. The Treasurer will follow up with the delinquents;
- Swiss Re is no longer a Member of the CB&MUA and consequently removed from the Executive Committee Members and any other Sub-Committee of the CB&MUA;
- Suet Chan asked the Chairperson to remind the new Chairperson of the AEIC to have all cheques made payable to "The Canadian Boiler & Machinery Underwriters' Association";
- Any breakfast meetings of the AEIC will not be paid by the CB&MUA. The same philosophy applies for any refreshment provided at the various Committee meetings;
- After twelve (12) years of existence, it was strongly suggested that it was perhaps time to update our website, to present a more modern opening screen. The proposed cost to proceed would be \$750.00. Please check the website "www.cbmua.org" for the new look. Suet Chan made a motion and seconded by Jeff Soobramanie to spend \$750.00 to refresh the look of the CB&MUA website. All in favour. The motion carried unanimously.

**ITEM 7. Update from the Reference Committee Chairperson (Julie Grenier via email):**

Two new CB&MUA forms (Policy Exclusions & Special Provisions) were submitted to the Executive Committee Members for their final approval. Furthermore, the Reference Committee is presently putting the final touch on the "Policy Conditions". Jeff Soobramanie motioned, seconded by Brian Storey that the "Policy Exclusions" be approved, as presented. All in favour. The motion carried unanimously. With respect to the "Special Provisions", the Executive Committee asked for more time to properly review the submitted document. The latter will be put on the next agenda for comments, if any, and final approval. The Chairperson thanked the Reference Committee Members for their excellent work.

**ITEM 8. Update on IBC Liaison Contact:**

Our IBC Liaison, David Pivato, has been very busy in the last couple of years, and unfortunately he can no longer be our IBC Liaison. Mark Rolfe (Northbridge) is on top of our list as a potential candidate for taking over this responsibility on the behalf of the CB&MUA. Mark Rolfe is already

involved on some of their committees, thus the perfect candidate to report back to the CB&MUA. The Chairperson will get in touch with Mark Rolfe in the very near future and report back to the Executive Committee Members with Mark's decision.

**ITEM 9. Introduction of the new Annual Engineering Insurance Conference**

**Chairperson:**

Michael Storey resigned as the Chairperson of the Annual Engineering Insurance Conference (AEIC), effective May 2nd, 2017. The AIEC Committee has elected Amanda Sorsak, as the new Chairperson of this Committee, also effective May 2nd, 2017. Michael Storey will stay as the Vice-Chairperson of the AEIC. Amanda's contact information is as follows:

**Amanda Sorsak**, P.Eng., CIP

Vice President, Property & Energy Claims

Berkshire Hathaway Specialty Insurance

Royal Bank Plaza, North Tower

200 Bay Street, Suite 1500

P.O. Box 2

Toronto, Ontario M5J 2J2

Telephone: Office 647.846.7813 | Mobile 647.282.3775

The Chairperson of the Executive Committee asked Amanda Sorsak to provide the Association with a complete list of all the members of the AEIC organizing committee. The Chairperson of the Executive Committee also thanked or Michael Storey for all his years of excellent work and dedication, as the Chairperson of the AEIC. The Executive Committee also agreed to give Michael Storey a monetary gift at the next AEIC. Last but not least, the Executive Committee voted in favour of an expense of up to \$50.00 per member of the AEIC organizing committee for their wrap-up meeting after the Annual Conference. As stated under Item 6. above, any cheque issued for the AEIC should be made payable to "The Canadian Boiler & Machinery Underwriters' Association". The AEIC will continue to produce their Minutes of Meeting, a copy of which will now be submitted to the Chairperson of the Executive Committee. Nicole Leblanc will continue as the appointed representative of the CB&MUA on the AEIC Committee.

**ITEM 10. Update from the Engineering Committee Chairperson (Jack O'Brien):**

Jacques O'Brien was unable to attend this meeting and consequently no update was received from the Chairperson of the Engineering Committee.

**ITEM 11. Update on TSSA, ACI, CSA-B51/B52 (Paul Sterescu):**

-Paul Sterescu's open comment was that he will be retiring. For many years Paul acted as the CB&MUA liaison with the TSSA, CSA B51 & CSA B52 and at the Association of Chief Inspectors' (ACI) Annual meetings.

Paul was also a very active member on the Engineering Committee, and he even took the Chair at several occasions. Moving forward, the following BI&I Engineering people will take over Paul's responsibilities:

-TSSA: Kavita Ramcharan;

-ACI, CSA B51 & CSA B52: Nordia Brown, Inspection Manager;

- CB&MUA/Engineering Committee: Andrew Rerak, Regional Engineering Manager.
- The Executive Committee will need to find a replacement for Paul as the CB&MUA Liaison with the TSSA, ACI and CSA B51 & CSA B52.
- Attached please find comments and minutes of meeting on the 2016 ACI, B51 & B52 meetings and on the TSSA Advisory Council meetings.



CB&MUA - Executive  
Committee - ACI, B51

-Paul mentioned an upcoming message on the TSSA website with respect to the round table discussions that took place in the last year.

Now available for public comment: Regulatory proposals for the Boilers and Pressure Vessels Regulation (O. Reg. 220/01) under the Technical Standards and Safety Act, 2000. Please note that any comment should be sent to the TSSA, no later than July 17th, 2017. The Chairperson asked Paul Sterescu if these proposals should be dealt individually by companies presently involved in performing jurisdiction inspections or through the CB&MUA. Paul suggested that the CB&MUA would have more weight to push forward any comment and/or recommendation, if any. In a nutshell, the TSSA wants to be the only legal authority to issue "Certificate of Inspection", following the issuance of an inspection report by an authorized inspection agency. By doing so, the TSSA will also charge a fee per BPV's (the amount is still to be determined) to the owner of the inspected objects.

-In 2002, agricultural occupancies were given an exemption and consequently, no longer fall under the jurisdictional inspection requirements. After fifteen (15) years, the TSSA would like the Advisory Council to gather some information on past losses involving BPV's only. Their focus would be on past and present Insurers of the Greenhouse program to start with.

-The TSSA is presently working on standardized paragraphs, which will be used by all Insurers and Authorized Inspection Agencies, so that the phraseology for the issuance of inspection reports is the same.

**ITEM 12. Update on the next Annual CB&MUA Golf Tournament (Jean-Guy Turmel):**

The 18th Annual CB&MUA Golf Tournament will be held on Thursday, August 17th, 2017, at Hidden Lake Golf Club in Burlington, Ontario. If we are successful in getting at least sixty (60) players, we will continue on with our shotgun format scheduled to start at 10:00 am. Hidden Lake (ClubLink) confirmed that the costs for Green Fees, Power Carts, Lunches and Dinners will remained the same as last year. The Chairperson of the Executive Committee asked the Golf Committee to enquire about the cost of a large annual trophy or cup, which will be presented to the tournament champions. The said trophy or cup will be circulated among the winning team, and returned to the golf committee a few weeks prior to the next annual golf tournament. A \$300.00 price tag was approved by the Committee Members part of this meeting for the purchase of the said trophy. More to come on this topic, at our next meeting.

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**ITEM 13. Any Other Business:**

Please check the TSSA website for some Public Review for the Boiler & Pressure Vessel (BPV) new Regulations, as put forward by the Ministry of Government and Consumer Services (MGCS). These new Regulations will affect the way a "Certificate of Inspection" is issued, to which a fee (still to be determined) will be charged the owner of the BPV's, and made payable to the TSSA.

**ITEM 14. Closing remarks and date of the next Executive Committee Members' Meeting:**

- The Chairperson thanked all the attendees for their participation and continued support with the CB&MUA;
- The next meeting is scheduled for August 16th, 2017, starting at 1:30 pm sharp;
- Jeff Soobramanie moved, seconded by Derek Stewart, that this meeting be closed. All in favour. Motion carried unanimously.

**Meeting adjourned at: 3:30 P.M.**

**Michel Rivard**  
**Chairperson of the CB&MUA**

**Jean-Guy Turmel**  
**Corporate Secretary of the CB&MUA**

**May 18th, 2017**