



To all Engineering Committee Members of the CB&MUA

**Minutes of Meeting**

An Engineering Committee Members' Meeting of The Canadian Boiler & Machinery Underwriters' Association was held on Thursday June 17, 2021 by Microsoft Teams and Telephone, to consider the following agenda:

**Present:**

AVIVA (Scott McRiner, Ishtiaq Tarar, Lisa Leo)  
Chubb (Jacques O'Brien & Suet Chan)  
HSB BI&I (Kavita Ramcharan)  
Intact (Kevin Hawes, Chairperson & Maz Dolatnia)  
RSA (Frank Zhang & Yan Huang)  
Sovereign (Robert Sylvester & Michel Rivard)  
Zurich (Constantin Tigleanu & Rajiv Wadhwa)

**Regrets:** Allianz, Axa XL Insurance, CNA, FM Global

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**ITEM 1. Welcome & Meeting Call to Order:**

The Chairperson (Kevin Hawes) welcomed all the attendees on-line and on the phone. The Engineering Committee Members' meeting was called to order at 8:08 a.m.

**ITEM 2. Attendance, Membership and Confirmation of Attendees:**

Ten (10) Engineering Committee Members were present at this meeting, including three alternate members and one Executive Committee member. There were four regrets, as shown above. For the second part of the meeting starting at 10:00 a.m. one alternate member, two executive members as well as six guests from the TSSA, joined the meeting.

**ITEM 3. Reading and/or Acknowledgement of the Antitrust Statement:**

All the CB&MUA attendees (as shown above), were made aware of the CB&MUA Antitrust Statement. The Antitrust Statement wasn't read for the attendees but was however acknowledged by all the attendees. (See attached)



CB&MUA-  
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**ITEM 4. Review & Approval of the Notice of Meeting/Agenda:**

Jacques O'Brien moved a motion, seconded by Robert Sylvester, to approve the Notice of Meeting/Agenda. As all were in favor, the motion carried unanimously. (See Notice attached)



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**ITEM 5. Review & Approval of the Minutes of the Engineering Committee Members' Meeting held on March 24, 2021:**



Jacques O'Brien moved a motion, seconded by Scott McRiner, to approve the Minutes of Meeting of March 24, 2021. As all were in favour, the motion carried unanimously. (See attached)



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**ITEM 6. Jurisdictional updates:**

a) TSSA Updates;

Prior to our guests joining the meeting, an open discussion was held concerning the status of the issues which were brought to the TSSA's attention in a letter sent to Bonnie Rose CEO of the TSSA on May 13, 2021. Copy is attached.



TSSA Letter sent  
May 13, 2021.pdf

In general the group felt some of the issues raised in the letter had been addressed. The ROI acceptance rates had improved significantly, the duplicate UID numbers are at a manageable level and a meeting was held on the Agricultural Exemption. Unfortunately there are still a great number of UID's outstanding, a promised second Agricultural Exemption meeting was cancelled at the last minute and bulk uploads of ROI's is not working again.

At 10:00 a.m., the following guests from the TSSA were admitted to the meeting:

- Bonnie Rose, President & CEO
- Greg Cunningham, VP Operations
- Ajay Raval, Statutory Director BPVOE
- AJ Kadirgamar, Director Shared Services
- Frank Pallotta, Director Special Projects
- Michelle Williamson, Supervisor BPV COI and Program Support

**ITEM 6. Jurisdictional updates:**

a) TSSA Updates:

- **10:00-12:00** - Conversation with Ms. Bonnie Rose TSSA CEO with response to CBM&UA executive letter addressed May 11<sup>th</sup>, 2021.
- Welcoming of Ms. Rose and her executive team to meeting. Open discussion of issues as expressed in letter / action plan / and wrap-up.



**The Canadian Boiler and Machinery Underwriters' Association**  
**L'Association canadienne des assureurs bris des machines**

The attached presentation was made by Bonnie Rose and Michelle Williamson.



CBMUA Mtg\_June 17  
2021.pptx

Please note that the following contacts were supplied after the meeting:

**Portal, ROI, and COI inquiries can be directed to**

**[bpv\\_inquiries@tssa.org](mailto:bpv_inquiries@tssa.org)**

**Technical inquiries (Reg, CAD, interpretations) can be directed to**

**[bpvcustomerservice@tssa.org](mailto:bpvcustomerservice@tssa.org)**

**UID Request forms and updates to UIDs can be directed to**

**[bpvidrequest@tssa.org](mailto:bpvidrequest@tssa.org)**

**Billing inquiries can be directly to our Call Centre at**

**[customerservices@tssa.org](mailto:customerservices@tssa.org)**

A lot of information was presented and Michelle reviewed all the items included in our letter.



Action Items from  
TSSA Insurer Meeting

The attached action items came out of the meeting.

b) RBQ Updates; (if time permits) None

**ITEM 7. Review of the blanket group definitions (BGD) on the request of CBMUA Reference Committee:**

- moving forward with review of BGD as discussed at last meeting (This topic will be moved to Fall 2021 meeting)

**ITEM 8. Any New Business:**

FM raised the following issue prior to the meeting and it was communicated to the TSSA for response. The TSSA has agreed to review and advise.

“As per 5.1.1 of CSA B51 every boiler or pressure vessel nameplate shall include the CRN and since TSSA is not considering a device without an Ontario registered CRN a safety issue and is issuing COI with Insurer and their Inspector's name. If a device without Ontario CRN fails and cause a catastrophe or death, will the insurer/inspector summoned to court and will TSSA defend or represent the insurer /inspector in court for this incident? We need a letter (not email) from TSSA CEO/Director that TSSA will take full responsibility for any catastrophe or death caused by a device without Ontario registered CRN.”

RSA noted that the merger with Intact is now completed. At present all representatives from both Companies will continue to attend meetings as dues are part until 2022. Changes to committee representation will be advised when the merged company has finalized their new roles and reporting.



**ITEM 9. Closing Remarks and Setting the Date for the Next Meeting:**

The Chair thanked the group for their honest comments to and about the TSSA. The next meeting is scheduled for **Wednesday September 15, 2021 @ 9:00 a.m.** An invitation will follow in the new few weeks. It was also agreed that a short follow-up meeting to discuss this call, will be scheduled over the next few weeks.

**ITEM 10. Adjournment:**

Constantin Tigleanu made a motion to adjourn. It was seconded by Kevin Hawes. As all were in favour, the meeting adjourned at 11:49 a.m.

**Respectfully submitted,**

**Kevin Hawes**  
**Chairperson of the Engineering Committee**  
**Canadian Boiler & Machinery Underwriters' Association**