



To all Executive Committee Members of the CB&MUA

MINUTES OF EXECUTIVE COMMITTEE MEETING

An Executive Committee meeting of The Canadian Boiler & Machinery Underwriters' Association was held on Wednesday December 8, 2021, by Microsoft Teams to consider the following agenda:

Attending:

Allianz (Abdur-Rehman Malik)
Aviva (Lisa Leo)
Axa XL (Mathieu Larif)
HSB Canada (Leona Au)
CNA (Tim Skelton)
Chubb (Suet Chan -Treasurer)
FM Global (Harvey Eng)
Intact (Yan Huang)
Northbridge (Mark Rolfe)
OSBIE (Sandra Taylor)
RSA (Doug Laurin)
Sovereign (Michel Rivard) – Chair

Absent: Travelers, Zurich

ITEM 1. Welcome and Meeting Call to order:
The Chairperson (Michel Rivard) welcomed all the attendees on-line. The meeting was called to order at 9:32 a.m.

ITEM 2. Attendance & Confirmation of Quorum:
With Eleven (11) Executive Committee Members attending out of (13), it was established that a quorum was present, as required by the Constitution of the Association.

ITEM 3. Reading a/o Acknowledgement of the Antitrust Statement:
All the attendees (as shown above), were made aware of the CB&MUA Antitrust Statement. The Antitrust Statement wasn't read for the attendees but was however verbally and individually acknowledged and agreed to by all the attendees.



ITEM 4. Approval of the Notice of Meeting/Agenda:
Mark Rolfe moved, seconded by Mathieu Larif, that the Notice of Meeting/Agenda be approved, as presented. As all were in favour, the motion carried. (See attached).





ITEM 5. Approval of the Minutes of the held on October 7, 2021:
Suet Chan moved, Malik seconded, that the Minutes of Executive Meeting, held on October 7, 2021, be approved, as presented with a few minor edits. As all were in favour, the motion carried. (See attached).



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ITEM 6. Update from the Reference Committee/WWG (Mark Rolfe)
Mark Rolfe updated us on the latest developments to the cyber wording. He noted that the CB&MUA approved wording will differ as follows and recommended that Companies align their definitions within any combined ED/Property wording. He also noted that the property wording achieved the desired results in the claims scenario testing the IBC conducted.

To summarize, we will be different from IBC where we want to be different and it makes sense:

- *We will differ from IBC Property by stating "...electronic machine, electronic device, electronic instrument, communication system or control system..." when IBC Property and IBC Liability will state only "...electronic device, or communication or control system..."*
- *We will differ from IBC Property by finishing our definition with "... owned, leased, operated or controlled by the Insured or any other party..." when IBC Property states "... owned or operated by the Insured or any other party..."*
- *Both us and IBC Property will differ from IBC liability which finishes their definition with "... owned, leased, rented, operated, or controlled by you or any other party..."*

Mark also presented the Electromagnetic Radiation wording for approval. He noted that we are in a cycle of increased solar storms. The Reference Committee recommended the AEIC consider an update on the topic for their next conference.

Mathieu Larif moved, Harvey Eng seconded, that the wordings as presented be accepted and approved. As all were in favour, the motion carried. (See attached).



CBMUA WWG



CBMUA WWG

Electromagnetic Radiation Loss Exclusion

The Executive Committee thanked Mark for his presentation and the Reference and WWG committees for their hard work.

ITEM 7. Update from the Engineering Sub Committee & TSSA Advisory Council (Justin Awoyomi):



CBMUA TSSA ADVISORY COUNCIL



Addition to Kevin Hawes Updates (Dec



Justin's presentation is above. He also presented the report from the Engineering Subcommittee submitted by Kevin Hawes.

Yan Huang commented the TSSA is moving towards safety improvements however opening too many projects and not closing enough. They continue to grab money by increasing licensing. More urgent items like UID backlogs are not getting resources. Objects operating without the Certificate of Inspection are a violation of the Act. Each day they process 10 day of the outstanding UIDs. Even the projected date of April 2022 is not possible, CEO has noticed this discrepancy. We continue to work with the TSSA to identify and correct for unsafe conditions. We are required by the TSSA to do repair inspections on Agricultural risks without first inspections. We are still pushing back on this request as this is both a liability and quality issue.

The Executive Committee thanked Kevin, Yan and Justin for their presentation and work with the TSSA.

ITEM 8: Annual Engineering Insurance Conference (AEIC) (Amanda Sorsak):

Amanda commented the conference went really well with approximately 130 attending both the morning and afternoon sessions. There was a problem with the Virtual Reality presentation but they had a back-up presentation ready to take its place. They received 8 feedback surveys and all were very positive. **Oct 6, 2022 is next conference** and hopefully it will be in person. An email blast with links to presentations was sent to the attendees and in due course the presentations will be made available on the CB&MUA website.

ITEM 9: Liaison Provincial Chief Inspectors' Meeting and CSA B51 and CSA B52 (Nordia Brown)

Nordia Brown had no update but Yan Huang commented the committees are working on the updates to the codes for publication so please submit any suggestions ASAP.

ITEM 10: Finance Update (Suet Chan)

The bank account currently contains approximately \$ 83,748 split \$ 57,632 CB&MUA and \$ 26,116 AEIC. \$1,153 was spent on the website. We are on budget. The budget is \$13,000. The by-laws require we keep 2.5x the budget on hand. All but one assessment as been received. It would be great if this company paid by end of the year.

ITEM 11: New Application for Membership – Farm Mutual Re

Ryan Jones AVP of Loss Control has requested membership to the CB&MUA for Farm Mutual Re

Doug Laurin moved, seconded by Abdur-Rehman Malik to send an application for membership to Farm Mutual Re and upon receipt of this application and payment of the fees to extend membership to this company.

ITEM 12: IBC Non Disclosure Requirements (Mark Rolfe)

Mark Rolfe, our liaison to IBC presented a new non disclosure/ confidentiality protocol being used by IBC. It was decided that the CB&MUA should consider adding such language to our by-laws and asked the reference committee (of which Mark is also Chair) to craft appropriate language for consideration at the AGM.



ITEM 13. Website

We have contracted with Ember to host and manage our website. The new contact is Emily Miller. She is in the process of converting and moving our site. A new link should be available at the end of the week. Going forward we will pay \$220 per year for hosting. The new site will have 5 different committee pages to upload document and manage their own documents. The new site will include SSL so it will be secure. We have control of our passwords. The new company is looking for any suggestions. After the initial changes, they will charge \$90 per hour for their work.

ITEM 14: Holiday Acknowledgement

The Chair wished every a Happy Holiday Season. The latest pandemic news created many questions about what will be safe to do going forward. However, if committees did have or plan to have in January, a holiday get together, receipts be submitted for reimbursement, subject to a maximum of \$50 per person.

Last year we made donations of \$500 to United Way and \$500 to Salvation Army.

Mark Rolfe motioned, seconded by Harvey Eng to make another donation this year. As all were in favour, the motion passed unanimously.

Mathieu Larif motioned, seconded by Mark Rolfe to increase the donations to three at \$500 this year. As all were in favour, the motion passed unanimously.

Mathieu Larif motioned, seconded by Suet Chan, to make the donations to Terry Fox, Red Cross – BC Flood, Salvation Army. As all were in favour, the motion passed unanimously.

ITEM 15: Any other business that may come before the Association:

None

ITEM 16: Closing Remarks and Adjournment:

Michel Rivard concluded by thanking everyone who presented and attended this meeting. Doug Laurin moved, seconded by Mark Rolfe to adjourn the meeting. As all were in favour, the motion carried unanimously.

Meeting adjourned at 11: 18 a.m.

Next Meeting will be held on a date to be advised in February. It will be an Annual General Meeting followed by and Executive Meeting.

Respectively submitted,

Michel Rivard
Chairperson of the Canadian Boiler & Machinery Underwriters' Association

Jo-Anne Burns
Secretary to the Canadian Boiler and Machinery Underwriters' Association

